

## **APPLICATION DEADLINE: JUNE 1, 2016**

**Participation in the JERSEY FRESH FARM TO SCHOOL RECOGNITION & AWARDS PROGRAM will promote your school's efforts to serve Jersey Fresh produce and support local agriculture. Registering for the RECOGNITION PROGRAM is an opportunity to expand your school's Farm to School efforts and highlight Jersey Fresh produce in your school meals. This program encompasses endless educational opportunities to learn about proper nutrition and the New Jersey Agricultural Industry. APPLICATIONS ARE DUE JUNE 1, 2016.**

**In addition to being listed as a school that participates in the JERSEY FRESH FARM TO SCHOOL RECOGNITION PROGRAM, each registered school has the opportunity to be considered for the "BEST IN NEW JERSEY FARM TO SCHOOL AWARD".**

**This award will be presented to the school that best exemplifies Farm to School initiatives in as many related activities as possible. The award will be presented to the winning school in the 2016-17 school year during JERSEY FRESH FARM TO SCHOOL WEEK, September 26-30, 2016.**

**PLEASE NOTE: *THIS APPLICATION WILL BE USED FOR BOTH THE RECOGNITION PROGRAM AND THE AWARD.***

### **SCHOOL RECOGNITION PROGRAM MINIMUM REQUIREMENTS**

- Schools must administer, in good standing, the National School Lunch Program.
- Schools must submit this completed online application packet with required documents.

This online application must be completed by June 1, 2016 and all hard copy documentation requested must be postmarked by June 1, 2016 as well and sent to the address at the bottom of this survey.

Please provide us with your contact information.

\* 1. Contact Information

**School Name**

**Contact Name**

**Title**

**Street Address**

**City/Town**

**State/Province**

**ZIP/Postal Code**

**School District**

**Email Address**

**Phone Number**

## NSLP Agreement Number

2. Schools applying for this award must participate in the National School Lunch Program in good standing. Please provide the Agreement Number for your school (this can be obtained through your School District Business Administrator or School District Food Service Director).

## JERSEY FRESH FARM TO SCHOOL WEEK

\* 3. In January 2011, Governor Christie signed legislation establishing the last week of September every year as JERSEY FRESH FARM TO SCHOOL WEEK promoting Farm to School efforts to:

- Strengthen children's and the school communities' knowledge about agriculture and nutrition
- Increase children's consumption of Jersey Fresh fruits and vegetables
- Increase market opportunities for farmers

To be considered for the FARM TO SCHOOL RECOGNITION PROGRAM, please share with us how your school planned at least one (1) promotion/event during the annual JERSEY FRESH FARM TO SCHOOL WEEK in school year 2015-16 (farmer visit assembly, school garden event, Harvest Meal highlighting a local farm, cooking contest using seasonal produce, etc.). Please answer in the text boxes below.

*To be considered for the BEST IN NEW JERSEY FARM TO SCHOOL AWARD, schools must have participated in more than one promotion or event listed below. Submission of only one promotion ensures entry into the FARM TO SCHOOL RECOGNITION PROGRAM.*

*Instructions to send hard copy documentation to the NJDA Farm to School Program will be provided at the end of the survey.*

Harvest Meal, Week OR  
Month Event(s)

School Garden Related  
Event(s)

Cooking Contest(s)

Taste Test(s) Using Local  
Produce

Other-Please Specify

4. Please share how your school menued and served fruit or vegetables sourced from a New Jersey farm during JERSEY FRESH FARM TO SCHOOL WEEK, SEPTEMBER 21-25, 2015. Documentation must be provided for the product served and the farm from which it was sourced.

*To be considered for the BEST IN NEW JERSEY FARM TO SCHOOL AWARD, schools must have participated in more than one promotion or event listed below. Submission of only one promotion or event ensures entry into the FARM TO SCHOOL RECOGNITION PROGRAM.*

*Instructions to send hard copy documentation to the NJDA Farm to School Program will be provided at the end of the survey.*

Monday

Tuesday

Wednesday

Thursday

Friday

## FARM TO SCHOOL PROMOTIONS

5. Have you ever highlighted a “Did You Know?” fact during morning announcements about a local fruit or vegetable being served in the school cafeteria? Please explain and provide documentation of announcement. Provide some record of this announcement and explain what information was shared with the student body in the announcement.

*Instructions to send hard copy documentation to the NJDA Farm to School Program will be provided at the end of the survey.*

Date of Announcement

Fruit or Vegetable Served

Farm

Explanation and details:

6. Is there any type of communication with parents to share information about the school's farm to school activities and if yes, how is this information communicated with parents in your community?

- Flyers sent home in backpacks
- Online newsletter
- Posters in school and/or cafeteria
- Parent Teacher Organization
- School Board Meetings
- We have not communicated with parents about farm to school activities.
- Other (please specify)

## SCHOOL GARDENS

7. Does your school have a school garden or is it in the planning stages of implementing a school garden? Gardens may include window-sill/container gardens, raised beds, greenhouse, courtyard/outdoor classrooms. Please choose all that apply.

- Yes, we have a school garden
- No, we do not have a garden but are planning to start a school garden
- No, we do not have a garden and do not have plans to start one
- Outdoor garden, raised beds
- Outdoor garden, in ground
- Indoor garden, aquaponic system
- Indoor garden, hydroponic system
- Indoor garden, vertical wall
- Greenhouse
- Roof top garden
- We use a garden off-site from the school grounds

Other (please specify)

8. If your school DOES have a school garden, please check all that apply.

- Produce from school garden is served in cafeteria as part of NSLP
- Produce from school garden is served as taste tests in cafeteria but is not part of NSLP
- Produce from school garden is not served in cafeteria
- Produce from school garden is used for taste tests and nutrition education in the classroom or after school
- Other (please specify)

## FARM TO SCHOOL IN SCHOOL MEALS

9. Please check all that apply in reference to your school meals. Please send documentation to us that supports these answers (produce spec sheets, produce invoices showing state of origin, copies of promotional materials used for signage, menus, etc).

- Our school has a salad bar that offers fresh fruits and vegetables
- Fresh vegetables are offered every day in school meals
- Our school offers locally sourced fruits and vegetables whenever possible
- Our school highlights items through signage and sharing information on the menu when fruit and vegetables are locally sourced
- Please share any other ways your school offers fresh fruits and vegetables that are not highlighted above.

## STAKEHOLDER SUPPORT FOR FARM TO SCHOOL

10. Please list all the stakeholders in your school community who support FARM TO SCHOOL efforts in your school or district:

- School Cafeteria Personnel
- School Principal
- Teachers
- Parents
- School Nurse
- School Custodial Staff
- Health Teachers
- Gym Teachers
- Curriculum Instructors
- After School Programs
- School Board Members
- School District Superintendent
- School District Business Administrator
- Students
- Local Businesses
- Area Non-Profits
- Other Organizations
- Other School Personnel Not Listed Above

Other (please specify)

THANK YOU FOR SUBMITTING YOUR APPLICATION. WE WILL COMMUNICATE WITH ALL SCHOOLS IN AUGUST 2016.

**PLEASE SUBMIT HARD COPY DOCUMENTATION TO THE NJDA FARM TO SCHOOL PROGRAM AT THE ADDRESS LISTED BELOW POSTMARKED BY JUNE 1, 2016 :**

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**New Jersey Department of Agriculture  
Food and Nutrition Division  
Farm to School Program  
PO Box 334  
Trenton, NJ 08625-0334**

**For more information, please email [newjerseyf2s@ag.state.nj.us](mailto:newjerseyf2s@ag.state.nj.us) or contact:**

**Beth Feehan  
Farm to School Program Coordinator  
(609) 292-8747**

**Chris Cirkus  
Farm to School Program Assistant Coordinator  
(609) 292-8662**